

## CIAC Refund Request Requirements

A one-time thirty percent (30%) refund of the Contribution-In-Aid-To-Construction (CIAC) payment may be requested under the following conditions:

1. The CIAC payment from the Member is for an overhead residential service in the amount of \$7,000 or more of the line cost. **IMPORTANT NOTE: The purchase of meter loops, deposits, Houston Toad fees and activation fees are not to be included in the total amount of the line cost.**
2. The overhead line was constructed in the last three (3) years or less and is being utilized to serve another location.
3. The Member shall complete the CIAC Refund Request form within ninety (90) days of construction of the line to the new member.
4. **Verification of the above steps will be made before any refund is issued.**

The refund is forfeited if the Member who paid the CIAC no longer owns the property.

\*Please see Tariff Section III, Sheet No. 45 for further reference if needed.\*