



Bluebonnet  
Electric  
Cooperative

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**MONTHLY REPORT TO BOARD OF DIRECTORS**

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December 18, 2018





**Tuesday, December 18, 2018**  
**1:00 pm**

## **Invocation**

## **Introduce Guests**

## **Items from Chair**

1. Approve Minutes of November 16, 2018 Regular Meeting

## **Items from CEO**

## **Staff Reports**

1. Corporate Services
  - a. Financial report
  - b. PCRf
  - c. Purchase orders
2. System Operations
  - a. New extensions
  - b. Subdivisions
3. Administrative Services
  - a. FEMA
  - b. Seasonal home program

## **Action Items from Regular Session**

1. Ratify payment of the Calpine & AEP power bill invoices and approve the payment of the LCRA power bill invoice
2. Approval to sign agreement for hosted services of resource management technology products provided by ARCOS
3. Authorize the write-off of 2017 outstanding inactive account balances in the amount of \$284,654
4. Approve a donation to Community Action, Inc. of Central Texas as part of Bluebonnet's energy assistance program
5. Approval of Bluebonnet's five-year Business Plan with related strategic initiatives and budgets for fiscal years 2019 – 2023

## **Blanket Action Items:**

6. Approve framework purchase orders related to licensing and maintenance agreements in support of software and hardware systems, as approved through our contract review process, used in the management of Bluebonnet business
7. Approve framework purchase orders for Communications Services as approved through the contract review process for support of Bluebonnet business operations



8. Approve framework purchase orders related to Professional Services in support of technology systems or programs used in the operations of Bluebonnet business
9. Authorize staff to continue service agreement with Frank McCamant
10. Approve a framework purchase order for companies approved through our contract review process for mailroom services in 2019
11. Approve a framework purchase order for companies approved through our contract review process for ground line pole inspection and trussing in 2019
12. Approve framework purchase orders for uniform services approved through our contract review process for the purchase and maintenance of uniform apparel in 2019
13. Approve framework purchase orders for vegetation management companies approved through our contract review process for vegetation maintenance in 2019
14. Approve framework purchase orders for utility locate companies approved through our contract review process for locate services in 2019
15. Approve framework purchase orders for construction companies approved through our contract review process for construction of electric system improvements in 2019
16. Approve framework purchase orders for fleet vehicles and equipment in 2019
17. Approve framework purchase orders for electric special equipment repairs in 2019
18. Approve the continued engagement of McQueary, Henry, Bowles & Troy (MHBT), a Marsh & McLennan Agency LLC company, as the broker of record for the Bluebonnet Medical, Dental and Vision Insurance Plans, along with the Employee Assistance Program and Flexible Spending Accounts for 2019
19. Approve framework purchase orders for building maintenance in 2019
20. Approve Ricoh copier/printer services at all Bluebonnet facilities for 2019

### **Executive Session**

1. Items from CEO
2. City of Bastrop/Bastrop County interlocal agreement
3. Property/Casualty Insurance Renewals for 2019
4. Texas Forest Service project
5. Maxwell Service Center
6. Easton Park property update
7. Legal report
8. CEO Evaluation
9. Board Evaluation

### **Action Items from Executive Session**

1. Ratify general liability and umbrella coverages and approve remaining insurance policies renewals for 2019

All items on the agenda are for discussion and/or action. The Board of Directors of Bluebonnet Electric Cooperative, Inc. reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed in the above agenda, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 Economic Development Negotiations.



**Adjourn**

**Appendix**

